

**HEALTH AND WELLBEING BOARD**  
**VIRTUAL MEETING - ONLINE ACCESS AT 3.00 PM**

**12 July 2022**

PRESENT: Councillor Stuart Carroll (Chairman), Huw Thomas (Vice-Chairman), Councillor David Coppinger, Councillor Donna Stimson, Kevin McDaniel, Tracy Hendren and Jane Hogg

Also in attendance: Councillor John Baldwin, Councillor Gurpreet Bhangra, Councillor Gerry Clark, Councillor Greg Jones, Councillor Sayonara Luxton, Councillor Simon Bond, Edward Piekut, Ashlee Mulimba, Jenny Plummer, Prince Obike, Edward Harrison, Prash Patel, Ben Byrne and Marc Connor

Officers: Mark Beeley, Anna Richards, Lin Ferguson and David Scott

**PART I**

304/15 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Hunt and Caroline Farrar.

305/15 **DECLARATIONS OF INTEREST**

The Chairman declared a personal interest as he had worked for the Vaccines Taskforce and Antiviral and Therapeutics Taskforce. He now worked for the vaccine company Moderna, Councillor Carroll declared this in the interests of full transparency.

306/15 **MINUTES/MATTERS ARISING**

**RESOLVED UNANIMOUSLY: That the minutes of the meeting held on 29<sup>th</sup> March 2022 were approved as a true and accurate record.**

307/15 **PHARMACEUTICAL NEEDS ASSESSMENT**

Rebecca Willans, Consultant in Public Health – Public Health Hub Berkshire East, explained that the last Pharmaceutical Needs Assessment (PNA) had expired in April, there was a requirement for the latest PNA to be approved by 1<sup>st</sup> October 2022. The statutory role of the Health & Wellbeing Board was to assess the need for pharmaceutical services in the area and to publish a statement of its assessment. The requirements regarding the process and contents were set out in legislation. The PNA considered the geographical location of pharmacies and the provisions of services. If an individual wanted to provide pharmaceutical services, it needed to apply to NHS England. This was regarded as a 'market entry' system.

There was a need to establish a governance process, with a steering group which contained appropriate representation. The contractor survey went out to all pharmacies, while the public survey looked to gauge what public opinion was about services provided in the area. The PNA was agreed and signed off pre-consultation, the PNA had then gone out for a 60 day consultation. There was a final review before the final report was drafted. The final report was what the Board was considering today, for approval and sign off. It was agreed by the

Director of Public Health for Berkshire East that the PNA would be commissioned to a third-party provider. This provider was called Health Dialogues.

Ashlee Mulimba, Healthy Dialogues, explained that all localities across the borough needed to be considered, this was based on ward level. The different needs of each ward were assessed, along with the different needs of those who shared a protected characteristic. The PNA needed to consider whether there was sufficient choice with regard to obtaining pharmaceutical services and to identify any gaps in the provision of services. These gaps could include geographical gaps in the location of premises, geographical gaps in the provision of services, and gaps in the times or days at which services were provided.

In total, there were 29 pharmacies in RBWM. Analysis had been done to consider the number of residents who were within 1 mile of these pharmacies and also how much of the borough was covered by a 20 minutes travel time in a car. Deprivation and population density were also considered. Healthy Dialogues considered that there was good access to essential, advanced and other NHS pharmaceutical services for residents in RBWM, therefore there were no gaps identified in the provision of services.

Rebecca Willans concluded by saying that the Board was being asked to agree with these conclusions and sign off the PNA, so that it could be published on the website.

Councillor Coppinger noted that there had been an increase in the number of online pharmacies. He asked what impact this could have on local pharmacies.

Ashlee Mulimba said there should not be an impact, pharmacies also provided advice and signposting, so they were therefore an important resource for local communities.

Huw Thomas felt that it was a comprehensive report. Pharmacies were an important part of the NHS health provision across the borough. They were underutilised, residents were encouraged to visit their local pharmacy if they needed any advice.

**RESOLVED UNANIMOUSLY: That the Health and Wellbeing Board noted the report and:**

- i) Approved the Royal Borough of Windsor and Maidenhead Pharmaceutical Needs Assessment 2022-2025 for publication.**
- ii) Approved the publication of the PNA to the RBWM website.**
- iii) Noted that if significant changes occurred during the lifespan of the PNA, the Health & Wellbeing Board would be notified.**

### 308/15 OLDER PEOPLES WORKING GROUP

Edward Piekut said that the Older Persons' Advisory Forum (OPAF) had a proposal to create an older person working group in RBWM. A similar group had been present in Reading Borough Council since 2011. The working group would help to:

- Meet the demographic challenge of an ageing population.
- Make the borough 'age friendly'.
- Build on the success of the Reading Borough Council working group.
- Create a channel for a wide range of stakeholders.
- Provide information and idea to improve life in RBWM.
- Refresh the Older Persons' Advisory Forum

The framework for this proposal could be initiated by a resolution of RBWM Cabinet Members

and officers. This would be supported by the Older Persons' Advisory Forum and would form part of the RBWM Together initiative. The working group at Reading had a defined terms of reference, these had been attached as part of the agenda pack. Edward Piekut said that the working group in RBWM would initially be Zoom meetings of a wide range of stakeholders, with controlled agendas and meeting frequencies which were similar to the working group in Reading. Issues would be directed by older people, the stakeholder invitations would start with the 139 people currently on the Older Persons' Advisory Forum distribution list. It was planned that the group would be a community led partnership and would be co-chaired by an OPAF member and a Councillor. An appointed RBWM officer would also be part of the group. If the proposal was to go ahead, the first meeting was planned to take place in September 2022.

The Chairman thanked Edward Piekut for being invited to a number of OPAF meetings recently where the proposals had been discussed.

Councillor G Jones said that he had been involved with OPAF for a couple of years, it had been set up to improve the lives of older people. There was a danger that older people were 'forgotten', he had attended meetings of the working group in Reading and it was an impressive set up. The OPAF wanted to copy what Reading had been doing, Councillor G Jones encouraged the Health & Wellbeing Board to get on board with the idea and support it.

Kevin McDaniel, Executive Director of People, said that there were a number of other groups across the borough that already did a similar role to what had been proposed by OPAF, with the working group acting as an 'umbrella', which brought all of these groups together. He asked how the agenda could be focused so that it was not ominous on those putting it together. Kevin McDaniel was in principle supportive of the proposals.

Edward Piekut explained that meetings were kept to two hours and there was a maximum of four items included on each agenda. RBWM Together could be used to ensure that a wide range of people were involved in meetings of the working group.

Councillor Coppinger had also been a representative on OPAF in the past. The council needed to reach all residents of all ages, a number of older people were active and would be involved with a potential working group, Councillor Coppinger wanted to ensure that those who were less involved would still be considered and that it was inclusive for everyone.

Councillor Bond asked at what age somebody became an 'older person'. He said that the working group would help people to plan for the rest of their lives and ensure that they were supported before they needed it most.

Edward Piekut said that OPAF was open to all those over the age of 50. OPAF would be able to partner with organisations like Magpies in the Community and Age UK to reach as many older people as possible.

The Chairman said that the proposal was a positive thing to take forward, the next meeting was an important one. He suggested that a pre-briefing was arranged between himself, Kevin McDaniel or another appropriate officer, and Edward Piekut to discuss some of the points which had been raised.

**ACTION – Councillor Carroll to contact Edward Piekut to arrange a meeting, along with an appropriate officer from RBWM.**

309/15 HEALTH AND WELLBEING STRATEGY – PRIORITY FOCUS – INTEGRATED SERVICES

Anna Richards, Head of Public Health, said that the Board had considered each area of the strategy in detail at every Board meeting. The four areas were:

- Investing in the borough as a place to live to reduce inequalities
- Targeting prevention and early intervention to improve wellbeing
- Championing mental wellbeing and reducing social isolation
- Coordinating integrated services around those residents that needed it most

Anna Richards said that this meeting would focus on the final priority area, there were a number of speakers who would speak around this theme.

Lin Ferguson, Director of Children's Social Care and Early Help, said that there had been a few meetings of the new children and young people strategic partnership. The first few meetings had been considering the terms of reference and what the membership of the partnership should look like. The idea was to have a conference bringing together all organisations to consider how they could work in a more integrated way across the partnership. The conference had taken place last week, it was well attended and had provided one of the best opportunities to get together since the pandemic. Plans would be developed to bring forward the key priorities for the partnership, how organisations would work together going forward.

The Chairman asked what some of the key themes were from the conference and how would this be developed into an action plan.

Lin Ferguson said that the mental health of young people was a key theme throughout the day. Conversations about what was meant by collaboration and integration were important, everyone had a view and the partnership was a good place for these conversations to take place. Educational achievement was also a key priority, the partnership needed to bring all of the information together into an action plan.

Kevin McDaniel considered the discussion in the previous agenda item around OPAF, there were plans for an adult's services conference to be held in September.

Jenny Plummer, Community Integration Manager, said that integrated care was part of the Frimley Integrated Care System and was present in the three localities that made up East Berkshire. The structure enabled community health teams, adult social care and community organisations to work together. The Locality Access Point was based in the Town Hall and the team sat together, both virtually and face to face, and it was funded through the Better Care Fund. For the cluster, monthly virtual meetings were held. These were designed to support the more complex residents and was closely aligned with the primary care network. Support was ideally aimed at any adult who had more than one health and social care need. The Locality Access Point was open Monday to Friday, 9am – 5pm. Residents were given a two hour contact time for urgent queries, or 48 hours for a non-urgent response. All referrals were welcome and referrals were not declined without action. The integration of services allowed the team to provide holistic support, residents were put at the forefront of the approach and allowed for a more timely and proportionate response. Information sharing meant that team members had access to digital records across social services and health organisations. The main aspiration of the Locality Access Point was to prevent hospital admissions and improve the quality of life and experience of residents.

Jenny Plummer explained that referrals could be made through a number of partner organisations. Gaps in need were identified and information was shared with professionals already involved in care, to ensure a joined up approach.

Jenny Plummer shared a video of the integrated care service in action. The video was available to view on YouTube here: <https://www.youtube.com/watch?v=ffGXhBos-RM>

Ben Byrne outlined a number of projects that were supported by integrated care. There had been a significant amount of positive feedback received from the service.

The Chairman thanked Jenny Plummer and Ben Byrne for the comprehensive presentation, he asked that the video link and slides were shared with Board Members after the meeting.

**ACTION – Mark Beeley to share the link to the video and the slides after the meeting.**

Ed Harrison said that population health management used data to identify patient cohorts and ensured that preventions were targeted towards these cohorts. During the trial period, a cohort had been picked up of patients aged between 35-49 years old, who recorded having a high blood pressure and had a diagnosis of obesity, diabetes or hypertension. A process map was used to outline the intervention process and this was done in collaboration between the primary care network and RBWM staff.

**ACTION – Mark Beeley to circulate the slides after the meeting.**

#### 310/15 COVID-19 UPDATE

David Scott, Head of Communities, outlined the latest Covid data in RBWM. The positivity rate was increasing but the borough was not dissimilar to other authorities in the South East. Nationally, the number of people infected was predicted to be 1 in 25. For hospital admissions in East Berkshire, the seven day rolling average showed that there were 22 admissions per day. For high risk settings, the main risk was the reduction in staffing levels as schools approached the summer holidays. There had been eight reported outbreaks at care homes across the borough. Spring booster vaccination rates had been positive; 85% of those 12+ had received a first dose, 82% had received a second dose and 67% had received a third or booster dose. Vaccinations were still open to all that had not yet been vaccinated.

Communication was still being put out on social media platforms, mainly based around that fact that Covid had not gone away and was still an issue, despite the reduced impact nationally. It was important that the message of 'living with Covid' was portrayed to residents.

Huw Thomas said that many patients had symptoms of Covid which varied in nature, there were a lot of cases being seen at the moment. He reiterated the offer of the 'evergreen' vaccination programme.

Councillor Baldwin said it was good to hear that safety messages were still being advertised, particularly the wearing of face masks now that there was no legal requirement. Councillors were meant to set an example, he suggested that they should be worn during meetings at the Council Chamber. Councillor Baldwin was concerned by the level of positive cases, which was still high even with the successful roll out of the vaccination programme. There was a danger of reinfection which a number of residents were unaware of.

Huw Thomas said that the vaccination programme was preventing people from becoming seriously ill. The vaccine did not prevent infection or reinfection but meant that the number of hospital admissions was low. New strains of Covid were constantly appearing which could avoid the vaccine.

The Chairman said that it was important that people were aware of the risks, and these were reemphasised. It was a personal choice for people to wear face masks.

#### 311/15 HOUSING UPDATE

Tracy Hendren, Head of Housing, Environmental Health and Trading Standards, said that a written update would be circulated to Members of the Board after the meeting.

**ACTION – Mark Beeley to circulate written update to Members of the Board.**

The update contained information on the pathways and strategies, the allocations policy had a draft which would be circulated for consultation as did the disabled facilities grant policy which would also go out for consultation. The allocations policy would consider the issue of three lists in the borough, one with the local authority and two with external providers. The disability facilities grant policy would allow RBWM to have some discretion on how disabled facility grants could be funded. Data on housing was now available through the Citizens Portal, this included social housing, temporary accommodation numbers and the number of successful rough sleeper pathway participants. Tracy Hendren said that there was now a full complement of housing options officers, along with a housing operations manager. These additions to the team would help to deal with the backlog enforced by the pandemic.

The rough sleeper pathway was nearing its third year of progress, the council had recently received its rough sleeper initiative year five settlement. This meant that there had been funding for three consecutive years which was positive. An online system was in place for temporary accommodation along with the housing register. There had been a slight decrease in the number of people in temporary accommodation, currently 227, and many were still struggling with the impact of the pandemic and the cost of living crisis. The 'Homes for Ukraine' scheme was being led by the Housing team and there were currently 234 guests on the scheme. The team ensured that the five checks and balances were adhered to, including hosts being paid and that accommodation was suitable for families.

### 312/15 FUTURE MEETING DATES

The next meeting was scheduled to take place on Tuesday 18<sup>th</sup> October 2022, starting at 3pm.

The meeting, which began at 3.00 pm, ended at 5.00 pm

CHAIRMAN.....

DATE.....